



Nappy Changing Policy

This policy only applies to those children attending the fee paying Early Years Setting. The SCE intimate care policy applies for all other children in school.

No child is excluded from participating in our 2-3 year old setting who may, for any reason, not yet toilet trained and who may be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

We have a separate nappy changing area for children within the Early Years Unit.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgmental concern of adults.

Procedures

- Key persons have a list of personalised changing times for the children in their care who are in nappies or pull-ups.
- The changing area is warm and there are safe areas to lay young children whilst having their bottoms cleaned and changing nappies and clothing.
- Each child has their individual peg where their nappies and wipes are kept and a separate declaration form is signed on entry with permission to apply nappy creams. These such creams are kept in the nappy changing area out of reach of children and are clearly labeled.
- Gloves and aprons are put on before changing starts and the areas are prepared. In between changes the mat is sprayed with antibacterial spray and wiped with blue tissue roll. Gloves are changed in between each change of nappy.
- When the staff member leaves the changing area to walk back with the children that have been changed, they will remove gloves and replace with new ones when they return for the next group of child changes.
- All staff are familiar with the hygiene procedures and carry these out when changing nappies.
- In addition, nappy changing is relaxed and is a time to promote independence in young children.
- They are encouraged to use the toilet, wash their hands and to have soap and towels to hand.
- Older children access the toilet in the Early Years Unit and are encouraged to access this independently when developmentally appropriate.
- Nappies and pull-ups are disposed of hygienically and put in the nappy bin. Cloth nappies, trainer pants and ordinary pants that have been wet or soiled are rinsed and bagged for the parent to take home.



Safeguarding is of paramount, not only for the child but for the member of staff who is changing them. Therefore, we operate a system whereby we conduct spontaneous spot checks on the member of staff changing the children's nappies at different times during the day. Only staff who are fully CRB checked may change a child's nappy or clothes in the changing area.

Signed: Gary Margerison

Date: 30/10/17