

	<p>BD suggested that the new calendar should be passed to him so he could see if exercises don't coincide.</p> <p>UPDATE 07/03/2016: School calendar now agreed ALC to publish.</p>	
11.15.08	<p>GM advised that we required the following for the constitution of SGC:-</p> <p>SGC Chair HT Teacher representative 3 x Elected Parent Governors Padre Educational Training Officer</p> <p>UPDATE 07/03/2016: ALC to start the process for the parent Governor positions.</p>	ALC
07.16.01	BK opened the meeting and welcomed GC and AR	
07.16.02	<p>GM talked the SGC through his Head Teachers Report. The only amendments were there are now 45 children not 41 attending the school and advised that next year's intake so far is looking higher than departures.</p> <p>GM advised that a lot of sections have offered their time to the school, meaning the trips offered to children have been exceptional. Helicopter trips were a great success as was the Mount Longdon Battlefield tour.</p> <p>GM commented the Calam McIntyre has been instrumental in keeping the school informed and invited to events on camp and thanked him for his support.</p> <p>GM advised of the school improvements list. Please refer to your copy.</p>	All info
07.16.03	<p>BK advised there are no Safeguarding issues.</p> <p>GM advised that the SCE Social Worker had visited and reported back that there was no Social Worker on BFSAI and this needed to be addressed</p> <p>BK advised that whilst there was still no Social Worker on BFSAI a contract with SAAFA was hopefully to be signed this week and then the job would be advertised.</p> <p>GM advised that all staff are up to date with Level 1 and 2 safeguarding.</p> <p>Training will be supplied by SAAFA in the future provided it meets the requirements established by DCYP.</p>	BK
07.16.04	GM advised that whilst the fire alarm system was not an issue as all buildings met the requirements, the fire drill held proved that the system needed to be looked at as 1 site and not individual buildings.	

	<p>A fire alarm specialist visited the school and drew plans of what we have and also what we need</p> <p>AC suggested the specialist should write a robust plan to cover the current risk and a new risk assessment should be written.</p> <p>GM and IG to obtain the report.</p> <p>AC requested information on the outside lighting. IG to follow up if the correct lighting was put in place</p>	<p>GM and IG</p> <p>IG</p>
07.16.05	<p>GM advised that Claire James was now in post in the EYU. Her contract is due to expire on 31.8.16 but GM working with SCE to extend this to 31.10.16.</p> <p>A Nursery Manager position is to be advertised.</p> <p>Also an FS teacher position is to be advertised.</p>	Ongoing GM
07.16.06	Finance Report will be forwarded to the SGC	IG
07.16.07	<p>AC advised policies were now on website.</p> <p>It was decided that AC would retain his position on the Policy committee.</p> <p>AC and GM to meet to discuss any amendments</p>	GM and AC
07.16.08	<p>GM advised that the school calendar was now agreed. ALC to publish.</p> <p>GM advised he retained the longer Christmas break to enable people ease of travel.</p> <p>GM advised that he will authorise 2 days of travel (air bridge days only)</p>	ALC
07.16.09	<p>BK advised that at the moment the new school build would not be going ahead due to no funding at this moment in time.</p> <p>AC asked if there was no money for the school could we spend to improve. GM advised this was happening.</p> <p>GM to meet with GC to discuss Communication.</p> <p>BD advised that HMS Protector was due to visit and keen to arrange a trip for the children. CR advised that Ms Treitlein was in contact with them already.</p> <p>BD suggested that Claire James be put forward for a CBF commendation. BK to look at this closer to the end of term.</p> <p>BD advised that the station held Health and Safety Awards and that it would be good for the children to be involved.</p>	<p>Ongoing</p> <p>Complete</p> <p>GM and GC</p> <p>Complete</p> <p>BK</p> <p>GM</p>

	<p>AC asked what the teacher absence procedure was. GM advised that all classes would be covered if a staff member was unable to take a class and that a lesson plan was always in place to enable cover by LSA support staff or another teacher.</p>	<p>Complete</p>
	<p>AC requested that parents should be advised of illness. GM advised that this was not possible but that he could advise of absence.</p>	<p>GM</p>
	<p>JC asked that an election for new parent Governors should be held.</p>	<p>ALC</p>

Date of next meeting is 7.30pm on 4th July at the Families Community Centre