

4th July 2016

MINUTES OF THE SGC MEETING HELD AT 19.30PM ON 4th July 2016

Present:	Wg Cdr B Kidd, CO FISU (BK) Mr G Margerison (GM) Cdr B Dawson (BD) WO2 A Cole (AC) Sqn Ldr Andy Rylatt (AR) Mr Ian Goodwin Mrs Rachel Williams Wg Cdr Andrew Welsh	Chair Head Teacher Independent Governor Policy Staff Representative School Business Manager School Business Manager Policy
Apologies:	Mrs Jill Clowe (JC) Mrs Annette Cooke(ALC) Flt Lt Phillip Sqn Ldr Greg Cooke (GC) Mrs Chris Roberts (CR)	Finance Secretary/Parent Governor Padre Communications Safeguarding

Ref No.	Item	Action Required
11.15.07	AC advised the majority of policy writing is now done and they will be uploaded to the school website when completed. Wg Cdr Andrew Welsh to be approached to head up the policy committee UPDATE 07/03/2016: Policies now on the school website UPDATE 04/07/2016: Policy changes to be agreed by SGC going forward	Complete
11.15.08	GM advised that we required the following for the constitution of SGC:- SGC Chair HT Teacher representative 3 x Elected Parent Governors Padre Educational Training Officer UPDATE 07/03/2016: ALC to start the process for the parent Governor positions. UPDATE: 04/07/2016: GM Awaiting direction from DCYP on Manning required.	ALC
03.16.03	BK advised there are no Safeguarding issues. GM advised that the SCE Social Worker had visited and	

	<p>reported back that there was no Social Worker on BFSAI and this needed to be addressed</p> <p>BK advised that whilst there was still no Social Worker on BFSAI a contract with SAAFA was hopefully to be signed this week and then the job would be advertised.</p> <p>GM advised that all staff are up to date with Level 1 and 2 safeguarding.</p> <p>Training will be supplied by SAAFA in the future provided it meets the requirements established by DCYP.</p> <p>UPDATE 04/07/2016: SAAFA now have a presence on MPA with 2 temporary Social workers covering until September when full time cover is arriving.</p>	BK
03.16.05	<p>GM advised that Claire James was now in post in the EYU. Her contract is due to expire on 31.8.16 but GM working with SCE to extend this to 31.10.16.</p> <p>A Nursery Manager position is to be advertised.</p> <p>Also an FS teacher position is to be advertised.</p> <p>UPDATE: FS teacher has now been employed to start in September.</p>	Ongoing GM
03.16.08	<p>GM advised he retained the longer Christmas break to enable people ease of travel.</p> <p>GM advised that he will authorise 2 days of travel (air bridge days only)</p>	
03.16.09	<p>BK advised that at the moment the new school build would not be going ahead due to no funding at this moment in time.</p> <p>UPDATE 04/07/2016: New Build is now going ahead due to break ground in Sept 16 with a move in date of Jan 18</p> <p>GM to meet with GC to discuss Communication.</p> <p>UPDATE 04/07/2016: GC to handover ongoing work to Jaime Nicolas who will be his replacement.</p> <p>JC asked that an election for new parent Governors should be held.</p> <p>UPDATE 04/07/2016: Elections if needed will be held in the new school year.</p>	Ongoing
07.16.01	GM talked the SGC through his Head Teachers Report. Please refer to your copy.	All info
07.16.02	Finance Report presented to SGC. Please refer to your copy.	IG
07.16.03	GM reported that new furniture had been ordered for the school and would be moved to the new school. Before the old furniture is removed the SGC will be consulted on reusing this in other areas of MPC.	GM
07.16.04	GM informed the SGC of a local pupil and teacher from	Closed

	Fitzroy who are currently visiting the School on a Friday. We have the benefit of the use of an extra teacher while they have the benefit of the use of our resources.	
07.16.05	AC asked if the school carpark was in need of a move around of the stones to allow a safer route for pedestrians from the car park. GM has said the stones do need rearranging to which AC has said he will assist. To stop movement in the area whilst awaiting for the stones to be moved only the School Vehicle/School staff are to park in this area.	Closed
07.16.06	AW Explained issues with regard to EYU payments. IG also explained issues with this process and will review the process and try and improve the system that is currently in place.	Ongoing

Date of next meeting is 22 November 2016 at the Families Community Centre