

22 June 21

MINUTES OF THE SGC MEETING HELD AT 11:00 ON 22 June 21 AT MOUNT PLEASANT SCHOOL

Present:	Wg Cdr Walker (AW) Capt Hart (IH) Mrs V. Stobart (VS) Mr G Margerison (GM) Mrs K Steen (KS) Mrs K Brand (KB) Ms Ailsa Crichton (AC) Sqn Ldr Brown (CB) Sqn Ldr Donald (MD) Mrs L Deane (LD) Mr D Crofts (DC)	Chair Vice Chair/Families Liaison Officer Head Teacher DCYP/MOD Schools Representative Director of Education & Executive Head of IJS Safeguarding Representative/BFSWS Policy Representative Parent Representative Parent Representative Teacher Representative School Business Manager
Apologies:	Lt Cdr Robertson (AR) Sqn Ldr J Graham (JG) Padre	Finance & Parent Representative Independent Mathematics Representative Independent Representative

Agenda Item	Minutes	Action Required
1. Apologies	Apologies accepted from those not able to attend.	
2. Opening remarks by chair AW	AW - Briefly welcomes everyone to meeting and thanks for continued support of SGC.	
3. Matters arising from previous minutes	<p>Action Points from minutes of February 2021 meeting:</p> <ol style="list-style-type: none"> 1. Parent Charter Continues to be a work in progress and will be reviewed again in September. 2. Meeting with mess chefs VS – Now having regular meeting 1 to 2 monthly to discuss issues and suggestions and forward menu planning, also regular email contact continues. AW – offers self as a POC if there are issues that still need to be resolved. 3. SALT VS – DCS are currently advertising to recruit a specialist. The DCS Ed. Psychologist also has SALT training. However, from MPPS perspective, there remains limited (remote) provision. AW – Local SALT provision is not readily available. 4. Position re hall floor is now moving forward, comms with DIO has been good. Interim – squash courts have been utilised for PE lessons. 5. Healthy Eating Policy – will be covered later in meeting. 	AW & VS will consider and discuss further

<p>4. HT Report VS</p>	<p>6. SGC member visits to school – will be covered later in meeting.</p> <p>7. Replacement SGC members. AW – there is significant staff ‘churn’ over the coming months both military and MPS teaching staff, AR, CB and KB will be leaving and a significant number of teachers. Requests that anyone expressing interest in SGC be directed to self.</p> <p>8. Maths update – JG has withdrawn from the SGC; the position is currently vacant.</p> <p>9. SGC website IH is continuing to work on this</p> <p>10. MT issue with coaches/transport has now been resolved.</p> <p>VS – The HT report has been emailed to everyone to give the opportunity to read in advance. Invites questions.</p> <p>AW – Notes that there has been a slight dip in attendance.</p> <p>VS – This is linked to lockdown, leave was impacted by the lockdown and families then needed to take respite leave during term time.</p> <p>IH – Notes that owing to location there is a tendency to request term time leave.</p> <p>VS – New budget may not necessarily have a significant impact immediately, but may over time.</p> <p>GM – Army budget for MOD Schools (and therefore the school budget) has been set at the same level as last year, but some other spending (which wasn’t previously counted into school budgets) will now also fall to schools. Also, budget for teachers pay is set at the same level as last year despite teacher pay changes and new staff employed at different rates.</p> <p>AW – Are there any initial concerns?</p> <p>VS – No. The main issue/cost is staffing which is impacted by employment of new teachers.</p> <p>IH – Asks what is in place for future staffing?</p> <p>VS – Definitely here in September VS, MS and AG (Head Teacher, Assistant Head Teacher and one new teacher). DBS relocations team are aiming to have the new Y5/6 teacher and the new EYFS teacher here in August. The new Y1/2 teacher should be here in the October half-term but has requested to arrive 27/09/21.</p> <p>AW – Asks if the base is ready for arrival of new teachers?</p> <p>IH – Yes, housing has been allocated.</p> <p>IH – Asks what is the ‘worst case’ scenario?</p>	<p>JG Maths visit/update.</p> <p>IH to work on SGC website update</p>
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<p>5. SIP, SEND, Remote Learning Policy VS</p>	<p>VS – New staff arrive at the end of September. If that happens VS, MS and AG would have to split classes during September.</p> <p>GM – The issue is usually whether or not DBS can find seats on planes. If BFSAI can make seats available the earlier arrivals are more likely.</p> <p>MD – BFSAI control the seat allocation and can make sure there are seats when needed. Forward details by email to MD and allocation can be made, also copy in IH to make sure accommodation is coordinated.</p> <p>GM – If DBS say there are no flights available they will need to be linked with the correct people at BFSAI to understand what is happening.</p> <p>VS – Safeguarding position is strong, VS has completed a level 3 update with KB. My concern training is being undertaken by HT and AHT.</p> <p>VS – H&S – the fire doors have now been repaired and contractor dates are booked for the floor repairs. There are no other H&S issues.</p> <p>SIP</p> <p>VS – 3 priorities that address issues concerned with staff and student turnover. The SIP is a working document and will changes as new staff arrive and their strengths, skills etc are assessed.</p> <p>IH – Previous SIP was focussed on pupil attainment. Will there be a switch back to a focus on attainment?</p> <p>VS – Yes, that is likely. Also, attainment data is regularly shared with the DCS ROW advisors. However, at the moment, as we are awaiting staff, will need to see where the needs are will return to the priorities if need be.</p> <p>GM – Will be able to return to this at the next SGC meeting.</p> <p>IH – Important to make sure needs are also focussed on student attainment and not just staff.</p> <p>CB – Similarly, school may also look to re-introduce a focus on leadership.</p> <p>VS – It will depend on the needs of the school once the staff and new children are arrived and settled.</p> <p>AW – Also points out that the SIP priorities are not in a hierarchical order.</p> <p>IH – Just concerned that the new priorities are not linked to Ofsted report as previously.</p>	<p>VS to email MD and IH details of flight & accom. requirements for new teaching staff</p>
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	<p>KB – Asks if her own input is desirable in relation to ‘stranger danger’ actions (priority 2)?</p> <p>VS – These were included in the SIP as the skills will be useful for children returning to the UK.</p> <p>AW – Yes, the BFSWS input would be useful.</p> <p>AW – There is a SO in place that covers walking to school and it will need updating/amending.</p> <p>LD – The situation has been that we’ve had Y6 children who weren’t allowed to walk to school and then they depart and enter UK boarding school and have lots of responsibility to deal with.</p> <p>IH – Current SO dates back to use of ‘the corridor’.</p> <p>GM – Yes, the current SO was intended to avoid children encountering anything untoward on ‘the corridor’.</p> <p>AW – Yes, a legacy SO needing update, just need time to amend and plan to put into place the new SO.</p> <p>IH – Will look up the existing SO with a view to reviewing same.</p> <p>SEND</p> <p>VS – New policy is in place as part of a MOD schools refresh of policies. Also, there is no CANS (Complex and Additional Needs Support) and very little SALT.</p> <p>AW – Asks what the position is with MASO? (Does the process work and make sure that only those with needs that can be met actually arrive?)</p> <p>VS – Often, no needs are declared (re potential new students) but they may have needs on arrival, they are able to ‘slip through’ as any OH, Medical treatment, SALT will all be ‘signed off’ before applying for a school place and thereby avoiding a MASO process at all.</p> <p>GM – Agrees, previous schools are stating that a child may have no SEND needs, but they do – schools seem to be setting a higher threshold before declaring any SEND.</p> <p>AW – How can that be avoided as we don’t want families to arrive who cannot be supported?</p> <p>CB – Can we have a more targeted admission form?</p> <p>VS – If anything is ‘flagged’ then additional information is requested and conversations take place directly with the existing school etc.</p> <p>IH – The same thing was happening in Germany, it may be unavoidable, but what happens if ‘one does get through the net’?</p> <p>GM – A MASO can be started at any time.</p>	<p>IH amend exiting SO re walking to school.</p>
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	<p>AW – Yes, policy does allow for MASO for an emergent need.</p> <p>KB – Asks, when SEND issues are identified is there a need for a SW assessment/home visit?</p> <p>VS – Not usually required unless the child is on a register of needs. A home visit may be done by the school.</p> <p>AW – We would be able to do that here if we reached the point it was felt necessary.</p> <p>KB – It would be like ‘Early Help’ services.</p> <p>AW – Yes, we would do that here.</p> <p>Remote Learning Policy VS – This is now in place, aiming to ensure a consistent approach across school.</p> <p>AW – The timelines within the policy look good. Is there any route of escalation if a family doesn’t respond as required?</p> <p>VS – A home doorstep (socially distanced) visit can take place.</p> <p>KB – Asks, is this policy just for lockdown?</p> <p>AW – Yes, lockdown home learning.</p> <p>Maths Policy and RSE Policy VS – These policies are now in place in draft.</p> <p>AW – The Med Centre is noted as point of support. Could also seek pastoral support from others such as the Padre and the PSU.</p> <p>LD – the policy is progressive, begins in Nursery and builds.</p> <p>Promoting Healthy Eating Policy VS – A parent questionnaire is currently distributed to parents for completion. The amended policy has a few slight wording amendments highlighted in yellow, which are:</p> <ul style="list-style-type: none"> • The food standards are mandatory for UK schools. • We will seek feedback annually. • No chocolate confectionary items in packed lunches. <p>VS – Other minor changes being/have been implemented are to serve on larger plates for older children, a named vegetarian choice and the possibility of tray bakes.</p> <p>LD – Often problems are associated with mess staff ‘churn’, packed lunches can still contain chocolate or nuts for example.</p> <p>AW – Is it possible to consider getting a CRF member of SGC? We could look to amend the TOR for a relevant member of CRF staff.</p>	<p>AW consider amending TOR for CRF staff and appointing to SGC</p>
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	<p>IH – Worthwhile remembering that the mess do an excellent job.</p> <p>LD – Standard of food is very high.</p> <p>IH – If replacing the confectionary item, policy will need to be flexible so that it can accommodate what is available locally. Also, policy on second helpings will need to be explicit in the policy.</p> <p>VS – Have been sending waste back.</p> <p>AW – Good, as reducing waste is base priority.</p> <p>VS – Also, now have bread provided daily.</p> <p>AW – Regarding gaps in SGC membership – if you know anyone who may fill a role let AW know.</p> <p>AW – Completed a visit that looked at school values (value of the month was friendship) and also joined Forest School afternoon. Found that children were eager to engage and welcome throughout the visit.</p> <p>CB – Completed a visit to look at subject leadership (History and Geography) and the 3 I's model (intent, implementation and impact). Would suggest that, if possible a future leadership visit could involve time with the subject leader to understand how they work on the 3 I's.</p> <p>AW – Yes, leadership is so important it should remain a visit focus.</p> <p>KB – Completed a safeguarding visit. Thanks VS for the access given and for sharing her knowledge. All was 'spot on' including discussions with staff.</p> <p>KB – Asks for clarification on policy for allegations against staff. As KB would be the 'allegations officer' is there the potential for a conflict of interest as she knows the school staff and delivers safeguarding training etc?</p> <p>VS – The policy is on the website. A matter would only be referred to the allegations officer if it reaches a certain level and requires escalation.</p> <p>AW – Asks if it's possible to 'deconflict' by having someone else deliver the level 2 and 3 safeguarding training?</p>	
<p>6. Roles of SGC and visits</p>		
<p>7. Issues raised</p>	<p>KB – Points out that the training package is also out-of-date.</p> <p>GM – The package is being updated, as is MOD safeguarding policy.</p>	
<p>8. AOB</p>	<p>NONE</p> <p>AW – Across BFSAI we are looking at unacceptable behaviours, wellbeing etc. There are focus groups and we wish to look to gain</p>	

<p>9.</p>	<p>some information from school also. All part of aiming towards an inclusive culture.</p> <p>IH – In process of formulating a school staff questionnaire that will have a focus on health and wellbeing.</p> <p>Date of next meeting TBC – likely to be end of October 2021</p>	
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