

07 July 2023

MINUTES OF THE SGC MEETING HELD AT 10:00 ON 07 July 2023 AT MOUNT PLEASANT SCHOOL

Present:	Wg Cdr A. Dowds CO BSW (AD) Sqn Ldr J. Munro (JM) Mrs V. Stobart (VS) Mr R. Bucknill (RB) Mrs K. Steen (KS) Mrs K. Stevens (KSt) Mrs Michelle Hill (MH) Mrs C. Mathew (CM) Padre D. Young (DY) Mr D. Crofts (DC)	Chair Vice Chair & Parent Representative Head Teacher DCS/MOD Schools Representative Executive Head Teacher FI's Schools Safeguarding & SEND Representative/BFSWS School Teacher Representative School LSA/Support Staff Representative Community Representative School Business Manager
Apologies:	WO1 P. Studdart (PS)	Parent Representative

Agenda Item	Minutes	Action Required
1. Apologies	Apologies accepted.	
2. Opening remarks by chair AD	AD - Thanks all for attendance.	
3. Matters arising from previous minutes	Action Points from meeting/minutes of 05 December 2022 will be discussed during meeting as part of other agenda items.	
4. ACEO (ROW) Visit Report RB	RB – The visit provided the assurance that school is making good progress in accordance with the SIP. As previously identified, the need for consistently high quality teaching, is coming into place. Students receive a high quality education and benefit from small class sizes. Whilst small class sizes may present social challenges, there is a strong family feel in school and the community. Overall a very positive visit.	
5. HT Report VS	VS – ACEO visit very useful to have an external view of how school is progressing. VS – provides key points from HT report. Emerging SIP priorities: <ul style="list-style-type: none"> • Coverage of core and foundation subjects • Personalised learning • Developing independence and resilience 	

	<p>The liaison with IJS in Stanley has helped with this.</p> <p>AD – Events such as the collaborative art day with IJS are well received by the children, encourages participation and enthusiasm.</p> <p>VS – Outlines current staffing, anticipated staff movements and that this will impact class structure for next school year.</p> <p>Provides children’s progress and attainment figures.</p> <p>AD – It’s very positive to see the progress children have made. The parent workshops etc. held in school have been a really useful way for parents to be able to relate what/how subjects are taught to the progress being made. Would be good to see that collaboration continue.</p> <p>VS – Outlines the community/collaborative events that school has been involved in.</p> <p>Staff are making good use of Little Wandle phonics scheme and the Literacy Counts package to enable progress.</p> <p>There has been lots of moderation internally between school staff, by DCS and with IJS.</p> <p>Marking/feedback and use of ‘penguin’ assessment is good, as evidenced by recently completed book scrutiny.</p> <p>Reports will be issued to parents after SATS results are available.</p> <p>Attendance figures are discussed with the DCS Attendance officer and no issues.</p> <p>Behaviour remains exemplary.</p> <p>Safeguarding is effective and BFSW has provided required level 2 staff safeguarding training.</p> <p>CPD – Staff find it difficult to find/self-source CPD training so DCS training course availability has been requested and is awaited.</p> <p>Budget – have not yet received an indicative budget, likely to be budget cuts. The SGC visit found that budget is used effectively to drive the SIP.</p> <p>Provides details of outstanding minor works and recognises difficulties faced in completing all such jobs in remote location.</p> <p>H&S – had an SGC visit with a H&S focus and SBM has spent time working on all H&S updates. Not known if school will be visited as part of the wider BFSAI H&S audit in October.</p> <p>RB – Student numbers are very small, this can easily have an impact on the data and attainment results. However, the data provides a very positive indicative picture.</p>	
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<p>6. Updated school policies VS</p>	<p>RB – Budgets are always received late. It's important to identify all expected spend and any other 'risk'. The 'risks' are then fed back into the financial system to regional command so that any budgetary amendments can be addressed.</p> <p>Assessment Policy VS – the policy reflects what happens throughout school and, once viewed/approved by SGC is ready to be placed onto school website.</p> <p>Parent Partnership Charter VS – This has been a long-standing item carried forward from previous SGC. The Charter has been shared with previous SGC chair and staff, it provides a statement of what can be expected of the school, the staff, children and parents. Is ready for SGC approval and to be placed onto school website.</p> <p>KSt – It's a very good document.</p> <p>SEND Policy VS – has had a minor change and is also for approval and to be updated on school website.</p>	
<p>7. SGC Monitoring Visits</p>	<p>H&S AD – Visit was completed by PS and identified minor changes that were recommended. DC – have all been completed.</p> <p>Early Years JM – Observed a phonics lesson. Interesting to see how the lesson builds and the pace of learning. Little Wandle phonics package being used was great and it would be useful for parents to have the links to the Little Wandle Parent Area. It may be useful if parent volunteers run some sessions out of school time making use of the Wandle parent resources.</p> <p>VS – Parents would benefit from hearing the articulation of the sounds via the Wandle links.</p> <p>AD – Hearing the sounds would be beneficial for parents, making sure they're able to support their children effectively with the correct sounds.</p> <p>JM – the phonics teaching observed was in my (non-educationalist) opinion great. Other general observation – completion of the works required to 'windproof' outdoor area would improve the outdoor provision.</p> <p>AD – The fencing/screening is an ongoing discussion. There may now be topsoil available for raised beds. Other minor works may also start to be completed soon, as its intended that contractors will be held to account for outstanding jobs.</p>	

<p>8. SGC Visit & Forward Planning</p>	<p>JM – There is a ‘charities visit’ to BFSAI planned for November. They may be able to support school with any projects that need funding, e.g. replacing Astroturf or anything else the school may need.</p> <p>Priority 1 English KS – Had a great visit. The teaching and learning observed all matches to the results already outlined, so the HT report comes as no surprize. Observed high quality teaching and learning and work in books was excellent. No action points raised.</p> <p>Priority 3 – Mathematics AD – maths workshops which involved showing parents what and how the subject is taught were really useful for both parents and children.</p> <p>Children are benefitting from almost bespoke teaching and this will continue to be to their benefit after they leave/return to the UK.</p> <p>Finance CM – Budget is being used effectively in line with SIP.</p> <p>Safeguarding KSt – a very positive visit during which was able to chat with children. Children are aware of who is available for them to speak to with problems and there are also posters throughout school telling children who they can speak to.</p> <p>SEND KSt – Another positive visit. The school is fortunate to have an AHT with an exceptional background in SEND and who provides support for children and staff.</p> <p>AD – Have had a brief meeting re this with VS.</p> <p>VS – Intended to plan SGC visits to school in advance, members will receive a date & time for the visit and can change if inconvenient. Will send this out once finalised.</p> <p>VS – A meeting on 01/09/23 would be useful to discuss member roles, any committees etc. and hopefully there will be new members by then.</p> <p>AD – Intend to have a school section in the Penguin Patch newsletter. A place to advertise school events and make requests for support or assistance to the wider community. There will be a Health and Wellbeing section, linked to NHS themes, the school could also link into this with themes such as healthy eating.</p> <p>AD – There are a number of SGC members about to leave and anticipated low school/family numbers, is therefore intended to look to other areas for new members, e.g. civil servants, who can also provide another ‘external’ view.</p>	<p>VS – Send out visit timetable to members</p>
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<p>9. Issues Raised</p> <p>10. AOB</p>	<p>JM – from experience in UK most governors would be ‘external’, i.e. no children in school.</p> <p>KS – Same issues are faced by the Stanley schools.</p> <p>JM – Could BFSAI and Stanley schools have a reciprocal arrangement, helping each other to find ‘external’ governors?</p> <p>MH – Any update regarding parent/friends of school group?</p> <p>AD – Awaiting arrival of new families later this year and will aim to progress further at that time.</p> <p>RB – Thanks all SGC members for volunteering their time over the past year and great to hear all of the positive reports following visits to school etc. Best wishes to those departing and looking forward to continuing to work with those remaining.</p> <p>RB – Congratulations to KS, your mention in the Kings Birthday Honours list is very well deserved.</p> <p>AD – Agrees and thanks everyone. Closes meeting.</p> <p>Next meeting is TBC but organisational meeting is planned for 10:30 hrs on Friday 01st September 2023</p>	<p>AD – Progress a friends of school group when new families arrive</p>
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